



House to House Solicitation

(per Town Code 116-4 through 116-10)

The Stratford Police Department requires that any company that would like to apply for a House-to-House Solicitation Permit **MUST** provide the following:

1. **A Letter of Intent. Must be written on company letterhead. The letter should include what your company is going to solicit in the town to the residents. Please include employee's name and for how long the company will be in town. Make sure the supervisor's name and phone number is provided in the letter. One employee name per letter of intent.**
2. **A copy of your company's Connecticut State tax ID certificate**
3. **A certificate of liability insurance**
4. **Each employee must fill out the application and provide a current driver's license or state-issued ID. Please include local address of where the employee is staying if they are not a local resident.**
5. **Each employee must pay a non-refundable application fee of \$50.00 (Cash, exact change or check made out to the Town of Stratford) for each six-month licensing period.**

Applications can be dropped to the Stratford Police Department Records Division, 900 Longbrook Ave, Stratford, CT 06614. Appointments are not required but are highly encouraged in order to ensure adequate time for the staff to review the application packet before submitting it to the Records Lieutenant for background investigation and approval. The Records Division is open Tuesday through Friday from 9 am to 4 p.m. They are closed on weekends, Mondays and holidays.

Be aware that you are NOT allowed to solicit in the Town of Stratford until you have been approved and issued a permit. The Records Lieutenant or Records staff will contact you by phone when your permit is approved. If you are found soliciting in town without a permit, your permit will be denied and you will be issued a ticket.

For any other questions or to inquire about drop-off, please call the Records Division at 203-385-4130.



900 Longbrook Avenue, Stratford, CT 06614
Phone: 203-385-4100 Fax: 203-385-4019
www.townofstratford.com



POLICE
DEPARTMENT

Permit For House To House Solicitation

(Per Town Code 116-4 through 116-10)

Effective May 2012 per Chapter 116 Article II: Each Agent must pay an application fee of \$50.00 for each licensing period (Not to exceed \$1,000.00 per applicant).

Fee is payable with guaranteed funds only, NO personal or company Checks.

Case Number: _____

Applicant Information

Name: _____, D.O.B. _____, Age _____
Height: _____, Weight: _____, Eye Color: _____, Hair Color: _____
Phone Number: (____) _____
Home Address: _____
Local Address: _____
Have you ever been ARRESTED or CONVICTED of ANY crime in ANY jurisdiction?
Yes _____, No _____
If Yes, Explain: _____

Company Information

Company Name: _____
Company Address: _____
Supervisor Name & Phone Number: _____
The nature of the goods, wares or merchandise to be solicited: _____

Vehicle Make: _____, Model: _____, Year: _____
License Plate Number: _____ License Plate State: _____
Vehicle Owner's Name: _____

Signature of Applicant: _____, Date _____

Approved: _____, Denied: _____

Signature of Records Lieutenant: _____, Date: _____

Printed Name: _____, Badge #: _____

*****NO SOLICITATION IS ALLOWED AFTER DUSK OR ON SUNDAYS*****
(Town Code 116-1)

offering more from forest to shore